City of Greenville, SC
Zoo Intern Permission
Release & Hold Harmless Agreement

1. ____________________________  ____________________________  ____________________________
   First Name            Middle Initial           Last Name

in consideration of being allowed to participate in the Zoo intern service of the City of Greenville do hereby agree that:

1. I hereby give my permission for photographs of myself to be used for City of Greenville, Greenville Zoo, public relations purposes.

2. I certify that I am in good health, have had no recent exposure to a contagious disease and have had no recent operations or serious illness that would interfere with his/her/my responsibilities as a Zoo Intern.

3. I authorize the City of Greenville, Greenville Zoo, and emergency medical personnel to provide and render necessary medical care and treatment to me for any illness or injury, which I may suffer at any time while in their custody. It is understood, that time permitting, specific permission of the parent/guardian will be secured in the event that any major medical treatment or surgery is to be undertaken, but that should an emergency arise, this authorization and consent will cover such an event.

4. I fully understand that the City of Greenville, Greenville Zoo, provides no medical coverage for this activity and that I will be financially liable for any medical care and treatment rendered.

5. I, for, and in consideration of, the City of Greenville, Greenville Zoo Internship program, and for myself, my heirs, executors, administrators, personal representatives, successors and assigns, agree to hold harmless the City of Greenville, its agents and employees, for itself and all other persons or organizations, both known and unknown, specifically including any agents or employees of the undersigned for all claims and damages, actions and causes of action, costs, damages, loss of use, loss of consortium, loss of services, expenses, compensation, or any other thing whatsoever on account of, or in any way growing out of, injuries or damage resulting from an occurrence or accident which may take place, or any other matter attributable to, the above named activities. This Hold Harmless Agreement is in no way an admission of liability on the part of the City of Greenville or any of its agents or employees.

I acknowledge that I have fully informed myself of the contents and meaning of this Permission and Hold Harmless Agreement and have so executed it with full knowledge thereof and that the terms hereof are contractual and not a mere recital.

This Intern Permission & Hold Harmless Agreement is good for one year for Zoo events such as Boo in the Zoo, Hot Dog Day, Dream Night, or other special events scheduled by the Greenville Zoo.

________________________________________
Print Name

________________________________________
Intern’s Signature                             Date
# City of Greenville, SC
# Zoo Internship Application

**PLEASE PRINT ALL INFORMATION**

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Email *(PRINT CLEARLY):* ________________________________

**PERSON TO NOTIFY IN CASE OF EMERGENCY:**

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**EDUCATION:**

School currently attending: __________________________ Year: __________

Major: ____________________________________________

Reference (School professor/advisor): __________________________

Phone: (_______) __________________________ Email: __________________________

**MEDICAL INFORMATION:**

Do you have any medical conditions or allergies of which we need to be aware of? _____ Yes _____ No

(Please Explain): __________________________

Allergies: __________________________
1. All Zoo Interns must obtain a letter from College/University confirming current enrollment,
2. All Zoo Interns must sign a Zoo Intern Permission Release & Hold Harmless Agreement (Exhibit G).
3. All Zoo Interns MUST provide the City of Greenville proof of a negative TB test given within the last year. This information is required upon application and before a background screen can be processed. TB test information needs to be updated yearly.

What do you hope to gain from an internship with the Greenville Zoo? __________________________________________

__________________________________________

AVAILABILITY TO INTERN:

Dates Available (from – to): __________________________________________________________

Preferred day(s) of interning: _______________________________________________________

Preferred number of hours per week: ________________________________________________

Are you available weekends? _______________________________________________________


CONSENT TO BACKGROUND SCREEN

The City of Greenville reserves the right to conduct a reasonable criminal background screens and driver’s license checks on all placed interns. If I am selected as a City intern, I consent to a background screen and agree, authorize, and consent to the release and disclosure of any and all information.

Intern’s Signature: ____________________________ Date: ____________________________
City of Greenville, SC

Employee Acknowledgement of
Drug-Free Workplace Act

I have received a copy of a statement that the unlawful manufacture, use, distribution, or possession of drugs or other controlled substances in the workplace is absolutely prohibited. I further understand and agree that I must notify my supervisor if I am convicted in a criminal court of violating any drug laws where such a violation occurred in the workplace. This notification must be given no more than five (5) days after the conviction. I agree that my compliance with these terms of my employment is required as long as I work for the City of Greenville. My failure to comply will result in discipline up to and including discharge.

______________________________  _________________________
EMPLOYEE SIGNATURE            DATE

______________________________
PRINT NAME
CITY OF GREENVILLE, SOUTH CAROLINA

ACKNOWLEDGEMENT BY EMPLOYEE

OF RECEIPT OF HANDBOOK AND DISCLAIMER OF CONTRACT

DISCLAIMER

THIS HANDBOOK IS INTENDED TO SUMMARIZE DESIGNATED POLICIES, PROCEDURES AND PRACTICES OF THE CITY OF GREENVILLE, SC. THE EMPLOYEE IS ADVISED THAT BECAUSE BUSINESS CONDITIONS AND CONSIDERATIONS MAY CHANGE FROM TIME TO TIME, THE CITY RESERVES THE RIGHT TO MODIFY, AMEND, ELIMINATE OR DEViate FROM ANY OR ALL OF ITS POLICIES, PROCEDURES AND PRACTICES IN ITS SOLE DISCRETION AS IT MAY CONSIDER APPROPRIATE FOR ITS BUSINESS PURPOSES. THIS HANDBOOK SUPERCEDES AND REPLACES ANY PRIOR HANDBOOK WHICH IS HEREBY REVOKED, AND DECLARED NULL AND VOID.

ALL EMPLOYEES ARE FURTHER ADVISED THAT THIS HANDBOOK IS NOT A CONTRACT OF EMPLOYMENT. THE EMPLOYMENT RELATIONSHIP BETWEEN THE CITY OF GREENVILLE, SC AND ITS EMPLOYEES IS AT-WILL AND VOLUNTARY. THIS MEANS THAT EITHER THE CITY OR AN EMPLOYEE CAN TERMINATE THE EMPLOYMENT RELATIONSHIP AT-WILL AND AT ANY TIME, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE. THE EMPLOYMENT AT-WILL STATUS OF EACH EMPLOYEE CAN NOT BE ALTERED BY ANY ORAL STATEMENT OR REPRESENTATION, BUT CAN ONLY BE CHANGED BY A WRITTEN CONTRACT WHICH MUST BE SIGNED BY CITY COUNCIL.

ACKNOWLEDGEMENT

MY SIGNATURE BELOW ACKNOWLEDGES RECEIPT OF THE NEW HANDBOOK WHICH TAKES EFFECT IMMEDIATELY. I HAVE READ THE DISCLAIMER WRITTEN ABOVE AND I UNDERSTAND AND ACKNOWLEDGE THAT THE HANDBOOK IS NOT AN EMPLOYMENT CONTRACT. I KNOW THAT MY EMPLOYMENT IS "AT-WILL" AND VOLUNTARY AS DESCRIBED ABOVE.

_________________________________________  ________________________________
EMPLOYEE’S SIGNATURE                      DATE

_________________________________________
PRINT NAME